

CONFERENCES  
AT  
KENWICK PARK ESTATE



KENWICK PARK ESTATE



## A PROFESSIONAL SPACE TO HOLD THAT IMPORTANT MEETING

If you are like many businesses, there are times when your in-house facilities are not appropriate for that important meeting or event. Whether you need more room, better facilities, or just the breathing space to be off-site and away from business distractions, having the right environment can make your meetings more professional and productive.

Our facilities cater for boardroom meetings from 20 up to theatre style events for 250.



## INSPIRING SPACES TO GET THE BEST OUT OF YOUR TRAINING EVENT

Getting the best out of your staff has never been so important and if you are investing in the training and development of your most important asset, it is important that you maximise the effectiveness of these events by holding it in a setting that is inspiring and motivating.

Our meeting and conference rooms allow for flexible sessions, added benefits include free parking, spacious grounds for team building exercises and full use of the exclusive health and leisure facilities.

### TRAINING PACK INCLUDES:

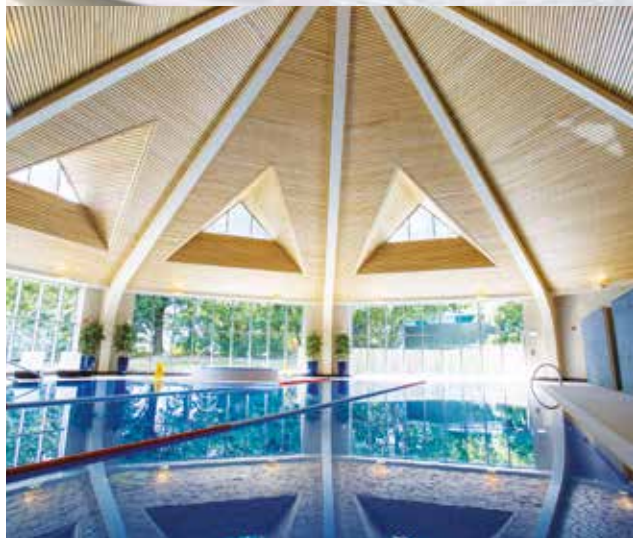
- Tea/Coffee on arrival
- Mid morning Tea/Coffee
- Working lunch provided - sandwiches and fruit baskets
- Afternoon Tea/Coffee
- Room Hire
- Complementary Wi-Fi access throughout the Hotel

From £25.00 per person + VAT

## FLEXIBLE SPACES TO RUN YOUR EVENT OR FUNCTION

Flexibility is paramount for our conference facilities. Our suite of rooms and facilities ensure that your event is tailored to your exacting requirements.

Add in our accommodation, high quality cuisine, golf and ClubSpa facilities all set in a stunning rural setting and you can be sure that whatever the style or nature of your event, you will always be giving the right impression.



## CONFERENCES & EVENTS AT KENWICK...

Most hotels and venues offer rooms for hire for events and meetings. Few have the facilities and expertise to run events.

At Best Western Kenwick Park Hotel our conference and events service is designed to give you flexibility, quality facilities and high levels of personal attention.

*All the key the ingredients for a successful event.*

## FOR EVENTS UP TO 250 PEOPLE

Our purpose built Meridian conference and function suite has three rooms that can be used on their own or in conjunction with each other depending on the nature of your event and numbers.

We can cater for all styles of event including theatre style, boardroom and classroom, making it ideal for seminars, workshops, training events, conferences, product launches and press events.



## MORE THAN JUST A ROOM HIRE

Because our conference facilities are part of the Kenwick Park Estate and attached to the hotel, we can offer far more than just the room hire. If you need accommodation we have 34 hotel rooms plus our delightful woodland lodges. Our chef can create wonderful food, from sit down banqueting to buffets and canapés.

You can also combine your event with the use of our ClubSpa facilities, Evergreen Spa and not forgetting our prestigious 18 hole golf course, ideal for staff activity days or corporate hospitality events.

### DAILY DELEGATE RATE FROM £35.00pp (PLUS VAT)

#### INCLUDES:

- Tea / Coffee on arrival, Danish Pastries
- Unlimited Tea / Coffee throughout the day
- Fruit Basket
- Hot and Cold Buffet Lunch
- Equipment Hire
- Room Hire
- In-house Audio Visual Equipment
- Complementary Wi-Fi access throughout the hotel

### 24 HOUR RESIDENTIAL RATE FROM £125.00

*based on two people sharing*

- Overnight Accommodation
- Full Lincolnshire Breakfast
- 3 Course Dinner
- Tea / Coffee on arrival, Danish Pastries
- Unlimited Tea / Coffee throughout the day
- Fruit Basket
- Hot and Cold Buffet Lunch
- Equipment Hire
- Room Hire
- In-house Audio Visual Equipment
- Complementary Wi-Fi Access throughout the Hotel

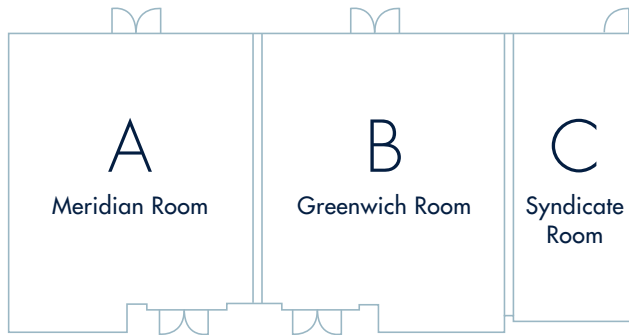
#### ALL ABOVE RATES ALSO INCLUDE:

- Free Parking
- Dedicated staff on standby
- Spacious grounds for team building exercises

*Additional items can be added or removed subject to your specific and individual requirements.*

# TECHNICAL INFORMATION

## ROOM OPTIONS



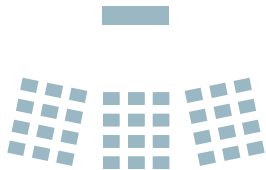
## ROOM SIZES

A - Meridian	8.4m x 10.4m	83.16m <sup>2</sup>
B - Greenwich	8.4m x 10.4m	83.16m <sup>2</sup>
C - Syndicate	4.2m x 9.8m	41.16m <sup>2</sup>

Please note that these are approximate sizes

## ROOM LAYOUTS

### THEATRE



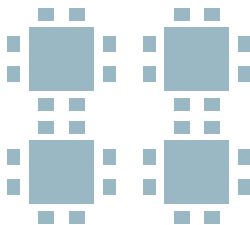
### BOARDROOM



### U SHAPE



### CLASSROOM



## ROOM CAPACITIES

	Theatre	U Shape	Boardroom	Classroom
A	50 - 75	32	40	90
B	80	32	40	90
C	30	-	20	40
A & B	150 - 250	50	90	180
A, B & C	150 - 250	50	90	220
B & C	80+	32	40	130

Please note that these are approximate capacities

## AV AND PRESENTATION FACILITIES

- Electrically operated main projection screen
- Portable projection screen
- OHP and screen
- Flip charts and pens
- TV / Video / DVD
- Wireless internet connection

Our Conference Co-ordinators are fully trained in how to set up, use and troubleshoot our equipment and will be on-hand throughout to help with your event.



# DAILY DELEGATE OPTIONS

LUNCH OPTIONS	UNLIMITED TEA/COFFEE	DANISH PASTRIES	FRUIT BASKET
<b>2 COURSE HOT FORK BUFFET</b>	✓	✓	✓
<b>1 COURSE HOT FORK BUFFET</b>	✓	✓	✓
<b>FINGER BUFFET</b>	3 SERVINGS PER DELEGATE	-	-
<b>SANDWICHES AND CRISPS</b>	3 SERVINGS PER DELEGATE	-	-
<b>SOUP AND SANDWICHES AND CRISPS</b>	3 SERVINGS PER DELEGATE	-	-
<b>SELECTION OF SANDWICHES AND CRISPS</b>	3 SERVINGS PER DELEGATE	-	-
<b>SOUP AND A BREAD ROLL</b>	3 SERVINGS PER DELEGATE	-	-
<b>BACON/SAUSAGE ROLLS</b>	3 SERVINGS PER DELEGATE	-	-

ROOM HIRE	FLIP CHARTS	WI-FI ACCESS	NUMBER OF DELEGATES	PRICE PER PERSON
✓	✓	✓	10-20 21-60 61-100 101-150	<b>£35.00</b> <b>£32.50</b> <b>£30.00</b> <b>£27.50</b>
✓	✓	✓	10-20 21-60 61-100 101-150	<b>£30.00</b> <b>£28.00</b> <b>£26.00</b> <b>£24.00</b>
✓	✓	✓	10-20 21-60 61-100 101-150	<b>£28.00</b> <b>£26.00</b> <b>£24.00</b> <b>£23.00</b>
✓	-	✓	0-20 21-60 61-100 101-150	<b>£26.00</b> <b>£25.00</b> <b>£23.00</b> <b>£22.00</b>
✓	-	✓	0-20 21-60 61-100 101-150	<b>£26.00</b> <b>£25.00</b> <b>£23.00</b> <b>£22.00</b>
✓	-	✓	0-60 61-100 101-200	<b>£20.00</b> <b>£18.00</b> <b>£17.00</b>
✓	-	✓	0-100 101-200	<b>£18.00</b> <b>£16.00</b>
✓	✓	✓	0-20 21-60 61-100 101-200	<b>£23.00</b> <b>£18.00</b> <b>£17.00</b> <b>£16.00</b>

## ROOM HIRE

Room	Price
Meridian Suite Full Room Full Day	£500.00
Meridian Suite Half Room Full Day	£350.00
Meridian Suite Full Room Half Day	£300.00
Meridian Suite Half Room Half Day	£250.00
Conference Room 1 Full Day	£250.00
Conference Room Full Day Half	£150.00





K E N W I C K P A R K E S T A T E

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